

Superintendent City Schools.

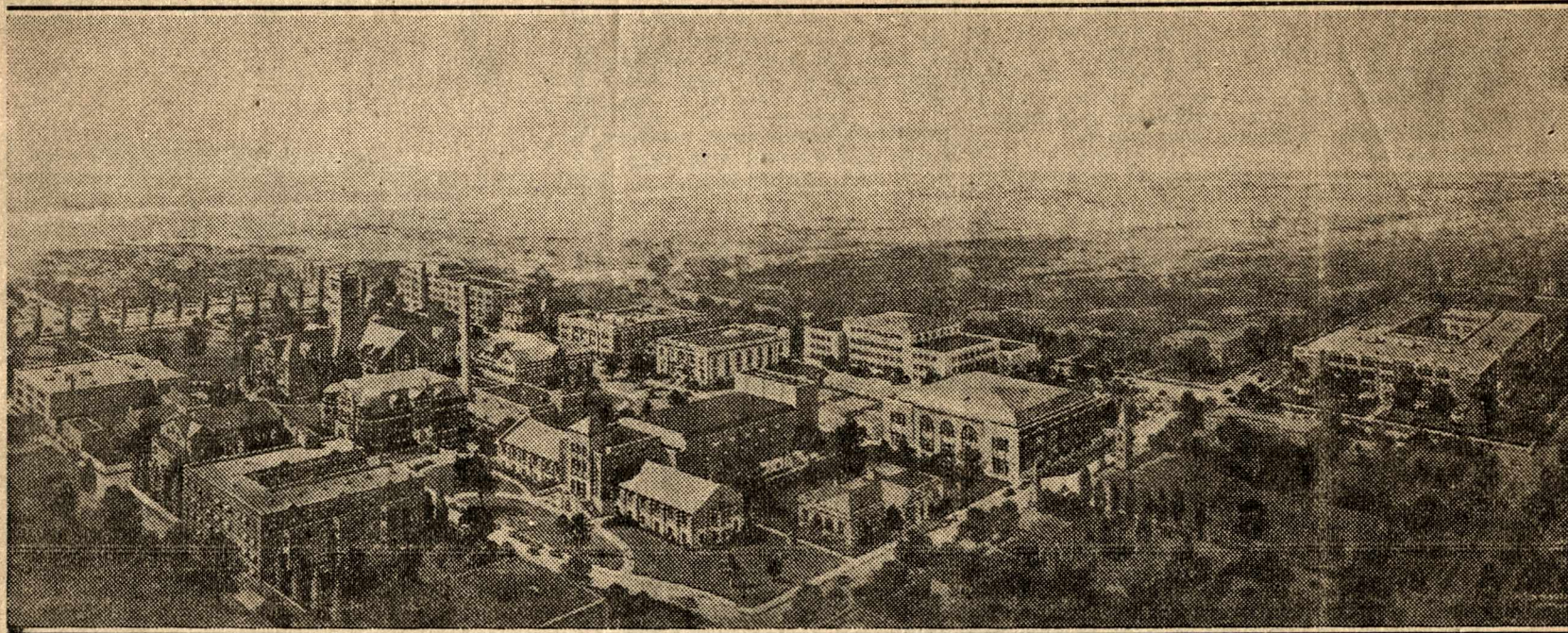
Terre Haute, Ind., December 20 1868

His Excellency
Gov Conrad Baker

Dear Sir:

In answer to
your first inquiry I regret that I have
not procured the Certificate of appointment
from Gov Morton, which was in the form
of a Telegram - The dispatch was
received the latter part of September or first
of October 1866 - If I afterwards received
a regular Certificate of appointment
it must be on file in my office, but
immediately I do not find it, and I
have no recollection of receiving anything
but the Telegram - I will examine my
files of letters for 1866 & write you again
if it is important to furnish Certificate
of appointment - I entered upon the duties
of my office & was elected Secretary of
the Board of Education 20th 1866

Diamond Jubilee Exercises At Indiana State Teachers College Open With Program Today



GENERAL VIEW OF INDIANA STATE TEACHERS COLLEGE WHICH LAUNCHED A PROGRAM TODAY COMMEMORATING THE SEVENTY-FIFTH ANNIVERSARY.

COLLEGE CENTER OF JUBILEE PLANS

Four-Day Program to Mark the
Seventy-Fifth Anniversary of
the Institution.

The diamond jubilee observance of the founding of Indiana State Teachers College opens this evening in the Student Union Auditorium at 8 o'clock with an address by Dr. Houston Peterson, director of the Cooper Union Forum of New York City, to be followed by a reception by the board of trustees, the administration and faculty at 9:30 p. m. in the ballroom.

Dr. Peterson will speak on "Post War Let-Down." He heads the division of social philosophy of the Cooper Union and is a prominent writer and lecturer.

A concert group by the college orchestra directed by Prof. Arthur Hill with Lora May Gahimer of Anderson as the piano soloist will precede the address. President Ralph N. Tirey will preside, and Rabbi Leonard J. Mervis will give the invocation.

Playing for the reception in the ballroom will be the college string trio: Imogene DeWeese, Indianapolis, violin; Marilyn Buchanan, cello, Elkhart, and Barbara Rinehart, Oakland City, piano. Thirteen young women students, all daughters or relatives of faculty members, will serve at the reception. Included will be Charlotte Stephens of Terre Haute, great granddaughter of Mr. Spottsville, who introduced the original bill calling for the establishment of the institution.

Alumni Meeting.

Miss Inez Morris, college chairman of the jubilee, and President Tirey have issued an invitation to the general public to join with alumni, students and faculty in all of the activities which will extend through commencement Sunday evening at 6:15 on the Administration Building campus.

Friday morning at 10 o'clock in the auditorium, Governor Ralph F. Gates, Superintendent of Public Instruction C. T. Malan, Dr. Grady Gammage, president of the American Association of Teachers Colleges; President Herman B. Wells of Indiana University, President Edward C. Elliott of Purdue, Acting President W. E. Wagoner of Ball State, President C. E. Wildman of DePauw, Willard E. Given of the National Education Association, George F. Zook, president of the American Council of Education, and Robert F. Wyatt of the State Teachers Association will bring greetings.

The college choir and orchestra will play under the direction of Miss Ruth Hill, and President Tirey

Continued On Page 2, Column 6.

COLLEGE CENTER OF JUBILEE PLANS

Continued From Page One.

will speak on "The Teacher and a Better World."

At noon the official representatives will be guests of the president at the Allendale Lodge, and the afternoon program will feature a panel discussion of the Bigelow

Commission Report on Teacher Education at 2:30 p. m. in the auditorium with representatives of leading educational organizations and institutions participating. The evening program will include the Faculty Women's Club dinner in the Mayflower Room of the Terre Haute House and the Terre Haute Symphony concert in the auditorium at 8:45 p. m.

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Vigo County Historical Society*

VIGO
COUNTY PUBLIC LIBRARY
TERRE HAUTE, INDIANA

Pioneer Teacher Closing Her Desk At Indiana State Teacher College

Miss Meribah Clark, head of the Social Studies Department at the Laboratory School of Indiana State Teachers College, will retire from the faculty at the end of the school year, having attained the retiring age of sixty-six. There will be an open house between 2 and 4 p.m., Sunday, May 23, at the Woman's Department Club, given by the State High Alumni Association to honor Miss Clark. All Alumni of the school and her many friends are cordially invited to attend.

Miss Clark, one of the outstanding teachers in Terre Haute, has taught at the Laboratory School for more than 25 years. She is a graduate from the University of Illinois, and received her Masters Degree from Columbia University, New York City. For several years she was a sponsor for the Girl Reserves, local junior Red Cross, student council and the quad-high. She has served as President for the local and state Social Studies Council and the local Faculty Woman's club. She was Secretary for the Inter-Social Science Council for a number of years. She is a member of the Honorary organization of Delta Kappa Gamma, and the State and Local Historical Social Society.

Before coming to Terre Haute, Miss Clark taught at the Peabody Demonstration School and at the Vanderbilt University, in Nashville, Tenn. Originally her home



MERIBAH CLARK.

was in Mount Sterling, Illinois, and now she lives at 1116 South Sixth street in Terre Haute.



THE LIBRARY

PAMPHLET FILE



REFERENCE

DO NOT CIRCULATE

LIBRARY SERVICE AT INDIANA STATE

Indiana State Teachers College boasts one of the largest and finest teachers college libraries in the nation. Because of the size of the collections and because the library operates under the open-stack system, new users of the library may require an introduction outlining library policies and services.

LIBRARY HOURS

1. Regular Session

Monday - Thursday..... 7:45 a.m. to 9:00 p.m.
Friday..... 7:45 a.m. to 5:00 p.m.
Saturday..... 7:45 a.m. to 4:00 p.m.
Sunday..... 6:00 p.m. to 9:00 p.m.

2. Summer Session

Monday - Thursday..... 7:15 a.m. to 9:00 p.m.
Friday..... 7:15 a.m. to 5:00 p.m.
Saturday..... 8:00 a.m. to 4:00 p.m.
Sunday..... 6:00 p.m. to 9:00 p.m.

i. Intersession and Holiday Periods

Monday - Friday..... 8:00 a.m. to 4:00 p.m.
Saturday..... 8:00 a.m. to 12:00 noon

Closed Thanksgiving Day, the official Christmas-New Years period when College offices close, Memorial Day, July 4 and Labor Day.

LIBRARY STAFF IN PUBLIC SERVICE

Circulation Librarian — Miss Dorothy Shinoske
Reference Librarian — Miss Amanda Browning
Documents Librarian — Mr. William Theodore Johnson
Teaching Materials Librarian — Mrs. Thelma Bird
Asst. Teaching Materials Librarian — Mr. Bernard Lee McNary

BUILDING Basement

The **control point** and **charging desk** are located in the basement at the entrance. **Rest rooms** are in the northeast and northwest corners. The corridor is a **canteen** and **lounge** area. **New books** are displayed at various areas in the basement. The Circulation librarian's desk is opposite the control point.

First Floor

The Main Reading Room includes the **card catalog**, **reserve books**, the **browsing collection**, **reference books** and **periodical indexes**.

Directly off the main reading room are the Director's office, the Reference alcove, the Periodical room and Documents room.

Second Floor—Balcony

Teaching Materials Center
Library Science classroom
Rare book room
Conference room

On the balcony walls are hung paintings of former presidents of the College, and original paintings by Indiana artists.

DIRECTORY OF LIBRARY HOLDINGS — THE CARD CATALOG

The card catalog is an index and a guide to the contents of the library. The cards are arranged in drawers alphabetically by author, subject and title. The card catalog answers these questions:

Does the library have a book by this author?
Does the library have a book with this title?
Does the library have a book on this subject?

Call number. The class or call number located in the upper lefthand corner of the catalog card is the key to the location of the book on the shelf.

TO FIND A BOOK

The library's collections are classified according to the Dewey Decimal Classification, which divides all knowledge into ten main classes:

000 General Works	500 Pure science
100 Philosophy & psychology	600 Applied science
200 Religion	700 Arts & recreation
300 Social sciences	800 Literature
400 Linguistics	900 History, travel biography

The books are shelved on six stack levels located at the back of the library building. Charts indicate the classes to be found on each level. Consult these charts before going in search of a book. If a book is not in its proper place, ask at the charging desk. Many books are either checked out to other students or may be in process of shelving, mending or use within the building.

TO CHECK OUT A BOOK

Bring the book to the charging desk on your way out; sign the book card. Show identification card. The desk attendant will put a date due card in the book which will indicate when the book is to be returned.

LENDING PRIVILEGES

Materials may be charged for 3 days, 2 weeks, overnight, or daily. The length depends on the class of the book and on requests made by faculty. Books in the social sciences including education, teaching methods, most art books, psychology and literary criticism fall in the 3-day category.

Reserve Books. Circulate overnight at 8:00 p.m.; they are due at 8:15 a.m. on the following morning.

On Fri., may go at 3:30 p.m., due Sat. at 8:15 a.m.

On Sat., may be charged for the week-end at 11:00 a.m.

Magazines and Yearbooks. Bound and unbound, circulate by the hour, and at 3:30 p.m. may be charged until 8:15 the following day.

On Sat., may be charged for the week-end at 11:00 a.m.

Documents. Circulate from 8:15 a.m. to 3:30 p.m. or, from 3:30 p.m. to 8:15 a.m. the following day.

Renewals. Materials may be renewed if returned on time, provided they are not needed by other students.

INFORMATION SERVICES

The Reference desk is the headquarters for information and assistance. When in doubt about how best to use the bibliographical and reference tools of the library, or how to locate a periodical or book, ask one of the reference staff.

SPECIAL SERVICES

Documents. For publications of federal, state and international governments see the Documents Librarian.

Teaching Materials Center. For courses of study, phonorecords, filmstrips and slides, microprint, maps, children's books. For lending privileges check with